**TIMELINE – PRESIDENT SEARCH**

**Revised September 12, 2017**

|  |
| --- |
|  |
| **April 12, 2017** | * Selection of Search Consultant.
 |
| **May 8-12, 2017** | * Consultant hosts forums with members of the college’s internal/external community to discuss the institution and leadership needs.
 |
| **May 15, 2017** | * Consultant meets with Search Advisory Committee and Board to develop the presidential search profile using the information gathered at the forums
* Consultant meets with Search Advisory Committee and Board to finalize search timeline
 |
| **June 28, 2017** | * Board reviews and approves profile and timeline
 |
| **July 3, 2017** | * Online application for president opens
 |
| **July 2017** | * Print advertisement sent to *The Chronicle of Higher Education* (for July issue) and other appropriate publications, marking the beginning of recruitment (ads may be repeated due to the span between first ads and closing date)
* Consultant begins one on one recruitment
 |
| **September 5-8, 2017** | * Search Advisory Committee develops committee application process and form
 |
| **September 18, 2017** | * Application window opens for committee participation
 |
| **October 3, 2017** | * Application window closes for committee participation; core committee reviews applicants and provides recommendation to Board
 |
| **October 11, 2017** | * Board approves Expanded Search Advisory Committee members
 |
| **October 13, 2017** | * Closing date for president applications
 |
| **October 27, 2017** | * Expanded Search Advisory Committee creates recommendation for semi-finalists. Consultant begins preliminary reference checking
 |
| **November 8, 2017** | * Board finalizes list of semi-finalists
 |
| **November-December, 2017** | * Expanded Search Advisory Committee interviews semi-finalists
* Selection of finalists to recommend to the Board
 |
| **January 10, 2017** | * Board approves finalists
 |
| **February 14, 2018** | * Consultant presents In-depth reference checks to the Board
 |
| **February 21-27, 2018** | * On-campus interviews of finalists by the Board and campus community
 |
| **March 7** | * Board team visits home campus of finalists (optional)
 |
| **March 14** | * Board team reports findings of visit to the Board (optional)
 |
| **March 21** | * Board makes a decision and discusses contract negotiations at a special meeting
 |
| **March 22** | * Candidate negotiations begin with selected candidate
 |
| **April 11, 2018** | * Announcement made at regular Board meeting
 |